For Academic Affairs and Research Use Only	
Proposal Number	
CIP Code:	
Degree Code:	

NEW OR MODIFIED COURSE PROPOSAL FORM

[ ]   **Undergraduate Curriculum Council**

[X]   **Graduate Council**

[ ]New Course, [ ]Experimental Course (1-time offering), or [X]Modified Course   (Check one box)

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Amy Hyman 11/7/2022
Department Curriculum Committee Chair

COPE Chair (if applicable)   ENTER DATE…

Joseph Richmond 11/7/2022
Department Chair

Head of Unit (if applicable)   ENTER DATE…

_____Amy Hyman_____ 11/17/2022
College Curriculum Committee Chair

Undergraduate Curriculum Council Chair   ENTER DATE…

Director of Assessment (new courses only)   ENTER DATE…

Graduate Curriculum Committee Chair   ENTER DATE…

Scott E. Gordon 11-17-22
College Dean

__Len Frey_____ 3/3/23
Vice Chancellor for Academic Affairs

General Education Committee Chair (if applicable)   ENTER DATE…

1

1. Contact Person (Name, Email Address, Phone Number)
Amy Hyman ahyman@astate.edu 3672

2. Proposed starting term and Bulletin year for new course or modification to take effect
Spring 2023, Bulletin year 2022-23

Instructions:

Please complete all sections unless otherwise noted. For course modifications, sections with a "Modification requested?" prompt need not be completed if the answer is "No."

3.

	Current (Course Modifications Only)	Proposed (New or Modified) *(Indicate "N/A" if no modification)*
Prefix	DPEM	N/A
Number*	667V	N/A
Title (include a short title that's 30 characters or fewer)	Final Project Research in DPEM	~~Final Project~~ Research in DPEM
Description**	Final Project Research is one of three options students may choose to complete the six credit hours of the Final Project curriculum. Students choosing this option will complete a research project related to disaster preparedness and emergency management. **Prerequisites:** DPEM 6123 and instructor permission.	~~Final Project~~ Research is one of three options students may choose to complete the six credit hours of the ~~Final Project~~ Capstone curriculum. Students choosing this option will complete a research project related to disaster preparedness and emergency management. **Prerequisites:** DPEM 6123 and instructor permission.

*Confirm with the Registrar's Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*.
**Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

4. Proposed prerequisites and major restrictions   [Modification requested? No]
(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

      a.   Yes   Are there any prerequisites?
          a.   If yes, which ones?
              DPEM 6123 and instructor permission
          b.   Why or why not?
              DPEM 667V is one of the options for the Capstone course that students take before graduating. They need a basic knowledge of research before beginning their internship as research methods are used

in the internship course. Instructor permission is needed in order to ensure that an appropriate research study has been selected for the research option.

    b.   Yes   Is this course restricted to a specific major?
        a.   If yes, which major?   Master of Science in Disaster Preparedness Emergency Management

5. Proposed course frequency   **==[Modification requested?== N/A]**
(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, "irregular.") *Not applicable to Graduate courses.*

Enter text…

6. Proposed course type   **==[Modification requested?== No]**
Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.
Enter text…

7. Proposed grade type   **==[Modification requested?== No]**
What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])
Enter text…

8.   NO   Is this course dual-listed (undergraduate/graduate)?

9.   NO   Is this course cross-listed?
(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)

    a. – If yes, please list the prefix and course number of the cross-listed course.
        Enter text…
    b. – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?
        Enter text…

10. NO   Is this course in support of a new program?
    a. If yes, what program?
        Enter text…

11. NO   Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)?
    a. If yes, which course?
        Enter text…

Course Details

12. Proposed outline   **==[Modification requested?== No]**
(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)
Enter text…

13. Proposed special features <mark>[Modification requested?</mark> **No]**
(e.g. labs, exhibits, site visitations, etc.)
Enter text…

14. Department staffing and classroom/lab resources
NO
    a.   Will this require additional faculty, supplies, etc.?
       Enter text…

15. NO   Does this course require course fees?
   If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.

Justification

Modification Justification (<mark>Course Modifications Only</mark>)

16. Justification for Modification(s)

The words "final project" confuses students in what the course entails. Students think that there is an additional project in addition to the research course. Eliminating the words "final project" will hopefully eliminate any confusion regarding the course, and what it entails.

New Course Justification (<mark>New Courses Only</mark>)

17. Justification for course. Must include:

    a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

        Enter text…

    b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

        Enter text…

    c. Student population served.

        Enter text…

    d. Rationale for the level of the course (lower, upper, or graduate).

        Enter text…

Assessment

Assessment Plan Modifications (<mark>Course Modifications Only</mark>)

18. NO   Do the proposed modifications result in a change to the assessment plan?
If yes, please complete the Assessment section of the proposal

Relationship with Current Program-Level Assessment Process <mark>(Course modifications skip this section unless the answer to #18 is "Yes")</mark>

19. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

20. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program's continuous improvement assessment process.

For further assistance, please see the 'Expanded Instructions' document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.

Program-Level Outcome 1 (from question #19)	Type outcome here. What do you want students to think, know, or do when they have completed the course?
Assessment Measure	Please include direct and indirect assessment measure for outcome.
Assessment Timetable	What semesters, and how often, is the outcome assessed?
Who is responsible for assessing and reporting on the results?	Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans?

(Repeat if this new course will support additional program-level outcomes)

Course-Level Outcomes

21. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

Outcome 1	Type outcome here. What do you want students to think, know, or do when they have completed the course?
Which learning activities are responsible for this outcome?	List learning activities.
Assessment Measure	What will be your assessment measure for this outcome?

(Repeat if needed for additional outcomes)

Bulletin Changes

Link: https://catalog.astate.edu/preview_program.php?catoid=4&poid=1014&returnto=113

BEFORE

Capstone

(Select one of the following/offered every term as needed.)

- DPEM 665V - Internship in DPEM **Sem. Hrs: Variable**
- DPEM 667V - ~~Final Project~~ Research in DPEM **Sem. Hrs: Variable**
- DPEM 668V - Thesis in DPEM **Sem. Hrs: Variable**

DPEM 667V - ~~Final Project~~ Research in DPEM

Sem. Hrs: Variable

~~Final Project~~ Research is one of three options students may choose to complete the six credit hours of the ~~Final Project~~ **Capstone** curriculum. Students choosing this option will complete a research project related to disaster preparedness and emergency management.

Prerequisites: DPEM 6123 and instructor permission.

Form Revised: 08/06/2019

PROGRAM REQUIREMENTS:

- [DPEM 6103 - Health Care Issues And Policies Related To Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6113 - Theory Development In Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6123 - Research Design And Methodologies In Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6133 - Ethics And Legal Considerations In Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6143 - Global Perspectives in Disaster Preparedness in Disaster Preparedness and Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6153 - Crisis Communication In Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**

Select one of the following:

- [DPEM 665V - Internship in DPEM](#) **Sem. Hrs: Variable**
- [DPEM 667V - ~~Final Project~~ Research in DPEM](#) **Sem. Hrs: Variable**
- [DPEM 668V - Thesis in DPEM](#) **Sem. Hrs: Variable**

AFTER

Capstone

(Select one of the following/offered every term as needed.)

- [DPEM 665V - Internship in DPEM](#) **Sem. Hrs: Variable**
- [DPEM 667V - Research in DPEM](#) **Sem. Hrs: Variable**
- [DPEM 668V - Thesis in DPEM](#) **Sem. Hrs: Variable**

DPEM 667V - Research in DPEM

Sem. Hrs: Variable

Research is one of three options students may choose to complete the six credit hours of the Capstone curriculum. Students choosing this option will complete a research project related to disaster preparedness and emergency management.

Prerequisites: [DPEM 6123](#) and instructor permission.

Form Revised: 08/06/2019

PROGRAM REQUIREMENTS:

- [DPEM 6103 - Health Care Issues And Policies Related To Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6113 - Theory Development In Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6123 - Research Design And Methodologies In Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6133 - Ethics And Legal Considerations In Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6143 - Global Perspectives in Disaster Preparedness in Disaster Preparedness and Emergency Management](#) **Sem. Hrs: 3**
- [DPEM 6153 - Crisis Communication In Disaster Preparedness And Emergency Management](#) **Sem. Hrs: 3**

Select one of the following:

- [DPEM 665V - Internship in DPEM](#) **Sem. Hrs: Variable**
- [DPEM 667V -Research in DPEM](#) **Sem. Hrs: Variable**
- [DPEM 668V -Thesis in DPEM](#) **Sem. Hrs: Variable**